

CSPC Meeting Minutes - April

Date: Wednesday, April 18th, 2018

Time: 7:00pm to 8:45pm

Location: St. Gregory School Staff Room

Meeting Attendees: Marj Bridger, Christina Sachanowicz, Joe Pannozzo, Barb Muron, Jennifer Pyz, Natasha Abramowitz, Maria Skinner, Phil Vokins, Elsa Berardi, Lisa DiBattista, Mr. Vlaschart, Ms. Martino, Katrina Gabriel, Celia Goncalves, Susan Rowlison, Diana Morrone

CSPC Member Regrets: Stephen Thomas, , Vanessa Thomas, Julie D'Aprile, Lisa Tarasca, Marcia Boule, Lori Tenuta, Edward Filippozzi, Monika Boszormenyiova, Nataliya Arcidiacono, Andria Dametto

Meeting called by vice chair Marj Bridger

Opening Prayer led by Principal Joe Pannozzo

Chairs Report led by Marj Bridger

- Water fountain Proposal: A proposal had been officially submitted to council via email on March 28th, 2018 to install three new water fountains/water bottle filling stations in the school (one per floor) the existing ones have maintenance issues and are dated so new ones would be recommended - below are details regarding the proposal:
 1. Each Floor to receive a bi-level unit at a cost of \$1,235 plus HST and a single unit outside the gym at \$900.00 plus HST for a **total cost with HST of \$5,203.65** - These prices are good until August 2018 and will replace the existing units currently there.
 2. What is the difference between the Single vs. the Bi-Level? Aside from the different in cost, \$900.00 vs. \$1,250. Aside from that

pros and cons? **You will need to examine which water fountains you want to install the bottle station to determine which bottle station work best for the application.**

- b. What is the cost for installation? **No water fountain is to be replaced, this unit adds on to the water fountain, so you will have a dual system. Installation cost I will need to check with maintenance.**
- c. How long will installation take if we were able to approve in May? **Installation date is pending on contractor schedule, couple weeks after a P.O. is issued to contractor.**
- d. Who is in charge for the upkeep of the units and maintenance of the units? **Maintenance will be looking after the upkeep of the units.**
- e. Is the water filtered? **The unit showing on the picture does not have a water filter.**
- f. Is the water cold? **Water is the same temperature that comes out of the drinking fountain. The unit is not electrical, but a mechanical pump.**
- At the meeting it is asked why we cannot look into buying sensor activated units? **Mr Pannozzo took this question to the board facilities team who responded the next day advising, “The mechanical push button is the best option. Sensor units will involve electrical, new plumbing, construction work as well, with that all said and done 10k”**
- Another request for any additional questions or concerns to be asked or emailed is asked by executive council so that we can go ahead with the time sensitive voting for this as of April 27th, 2018
- It is suggested that we (as a school) also look into the eco-certification program that the school could apply for, having new fountains would fall in line with their other eco-friendly initiatives
- Chairs proposal Update: There has been a proposal submitted by the administration for funding for new chairs :
 1. Budget ask from the administration is for 200 chairs priced at a bulk rate (board approved vendor) of \$29 per chair plus HST. That equals to a total of \$6,554 for 200 chairs. Any order of 100 or

more units will be priced at their lowest cost which is \$29 per chair; so 100 chairs would come out to \$3,277. Less than that amount of chairs and the costs per unit increase. The chairs will be delivered at no additional fee and taken care of the same as the other ones; by the custodial staff. The chairs will be stored in the same place as the other chairs (storage and under the stage) and will be used in classrooms.

- Vote to take place in May or June, based on updated budget

- Safety Mats/Protective Padding Proposal Update - This proposal had been originally made and discussed by council, but unfortunately we did not have full understanding of the different sections that needed repair and replacement at that time; that being said, we voted and have already approved \$2,379.00 to this initiative. The ask for the remaining amount was delegated to tier 2 in October in order to give us time to ask questions and have Mr. Pannozzo look into this further with the board. Those initial funds are already outlined in the budget and have been earmarked for this. We now need to discuss the remaining tier 2 ask and deliberate.
 1. Option 1 (Proposal A & B) This is to cover sections A & B (appendix attached) is the proposal highly recommended as minimum by our Physical Education staff. The cost of this option is \$6,548.35 (HST & Installation included) which after deducting the amount already voted on would leave us with \$4,169.35 to discuss and vote on.
 2. Option 2 (Proposal A-E) This is to cover every section of the gym The total of this after install and taxes comes out to \$12,300.05 which means after deducting the amount already allocated to this, we are left with \$9,921.05 that needs to be voted on.

- The recommendations for schools to host sporting games (which St Gregory's does a lot of) have changed from a 4ft height standard to a 6ft standard. This also increases the safety for the kids on a daily basis as they have gym class, team practices and more. As discussed in October, Mr. Pannozzo did contact the board and ask them to cover the costs of this and they would not. Mr. Pannozzo and members of the Physical Education staff will sit down and discuss what their recommended proposal of coverage would be and also if there is an ability to work with the school's block budget to share some of the cost. There will be an update at the May meeting.

Principals Report - led by Mr. Pannozzo

- March was full of events: Big crunch, grade 5-8 ski trip, chess and hockey tournament, swim team dress down day, volleyball team tournaments, Wellness Day for the grade 7 & 8s, Bingo Night, and Easter mass.
- Currently working on catholic education week
- ARTucate is set for the evening of May 10th and information will be sent home
- Currently enrollment is at 717
- FDK is full - 5 FDK kids on waitlist for next year
- Track and field meet is May 9, regionals are May 18th and city finals wrap up May 23rd
- EQAO dates will be out shortly - they will be between May 23 - June 6

Vice-Principals Report - led by Mrs. Muron

- 3 confirmation masses will occur
- WE walk for water is set for April 27th
- Welcome to kindergarten night planning is underway - Ms Muron and Marj Bridger are putting the WTK bags together and getting the event ready

- Math & Memory Club for grade 2 & 3 has been going well - about \$650 bonus paid back to the school with this pilot project
- Grade 6 coding workshop in the works - Phil Vokins will be presenting this great initiative to CSPC in May with plans to roll out for June

April 2018 Treasurer's Update

- Last budget (February's) remains most up to date, new updated budget will be presented in May upon treasurer's return
- Two biggest fundraisers (Swim Meet & BBQ) are at the end of the year -so real numbers won't be final in till then
- Paypal fees are questioned- 2.9% is the standard rate with paypal and one of the expenses discussed when creating the original budget and deciding to use a program for online payment like hot lunches. Its asked if itemizing where the fees go - subway/pizza/milk, is possible so it can be decided whether to increase the cost of these items, or if we leave it as a shared expense for council (budget wise) this will be followed up with at the May meeting

Subcommittee Updates

- Swim Meet: everything is coming together, busy and lots to do but good volunteer staff and things are organized, swim meet attire /spirit wear - can be worn till the end of the year, swim team lunch party to be held June 1, 2018, swim week funds donated to jump start charity which bought 7 sets of swim lessons for kids in need

- ARTucate: May 10th, led by Lori and Ms Micallef, this event will be in the evening - art showcase and art station throughout the school. The Angel foundation of learning has partnered with this event so there may be sales of cookies and coffee/refreshments with all proceeds donated to this initiative. Not a revenue generating event this year which will have to be reflected in next year's councils budget
- Making Waves Update - tires donated by Kipling Tires, were used as an ART project led by Artist in the Class, Lisa DiBattista, with the grades 4-6 students who painted and applied their art education to this project. These tires will be used as planters outside in the yard. This also taught the kids to reuse and recycle and will also be on display at ARTucate
- Grad: Grad is coming along; both grade 8 and SK are on budget. SK Grad team has met with the teachers twice and will once more before the event. The grade 8 grad team will meet in early May.
- Sacramental Lunch & Teacher/Staff Appreciation lunch: Sacramental Lunch is set for Wednesday May 23rd; a note will go home to participating students about two weeks before. Teacher Appreciation is set for Tuesday May 8th and an email request for potluck style dessert will be sent out to the volunteer pool about a week before.
- Community Events: Bingo Night was last week and was the last event for community events and it went very well. Overall the community events team wrapped up with \$200 profit over all so next year's budget may be able to decrease the initial community events float

Additional Items Updates

- Church may need to use chairs if we pass proposal for purchase of extra chairs (as they were looking to purchase some themselves)
- Lisa DiBattista, along with the FDK teachers and Ms Muron have discussed that there is a need to update the kinder yard so there is more than just the pirate structure, Lisa brought in some sensory and play wooden stations for the kids to play and interact with - it has helped them widen their horizons in the yard and has been very well received by the kids. Lisa has met with the safety coordinator from the board and everything in use has been okayed - there is also an option to bring in “open play” toys that are wooden and can be used both in class and out in the yard. This wood has been donated by Lisa and her family. The next step is the need for a place to store these items - a patio box may be something that we can use in the meantime as shed is the endgame (to be a shared cost with the B&A program) there is also a need for some more items - corn brooms and etc, Bin = Coscto (locking option) \$259 + HST 4 corn brooms \$5.99 each and rope and cable ties for wood install, spoons for percussion, and some other items equaling a total amount \$335 plus HST= \$378.55. Christina proposes we allow the spend, Phil seconds it, council votes and it passes unanimously.
- FDK teachers would like to submit a wish list for other items to help continue the project of helping the FDK yard overhaul - teachers can get it ready and it may be best presented at next year’s October budget meeting
- School has been taking basketball nets down on weekends to appease the community neighbors due to people coming and playing and making noise at all hours, there is also a safety concern and real risk of vandalism. This will continue to be the case; nets taken down Friday after school and put back up Monday morning

- School cash online being used for field trips and some events and teams, its used by about 50% of the parent population
- Website committee still without lead, although \$500 was allocated to its creation this year there hasn't been a parent or faculty lead. Next year it will be important to try and get a Website/Social communication subcommittee created
- New/Above budget proposals and tier 2 items to be voted on in the coming months so attendance at the meetings will be very important
- Proxy voting is not allowed based on the boards constitution but each school is able to amend that to their own specific constitution - St Gregory's did that at some point over the past decade so we as a school do allow proxy voting. This agenda item will be discussed more in depth at the next meeting when hopefully more members are present so it can be decided whether we amend our existing constitution back to align with the board, or keep it as is and allow proxy votes

Goodnight and meeting closed by Marj Bridger

APPENDIX

1

1 SAFETY MAT QUOTE

SECTION A

Consists of 10 pads (4'W x 6'H x 2" THICK) – Price for padding this section is \$ 2465.00

SECTION B

Consists of 10 pads (4'W x 6'H x 2" THICK) – Price for padding this section is \$ 2480.00

Optional Request for

SECTION C

Consists of 15 pads (4'W x 6'H x 2" THICK) – Price for padding this section is \$ 3590.00

Optional Request for

SECTION D & E

Consists of 6 pads 4'W x 6'H x 2" THICK) – price for padding this section is \$ 1500.00