

CSPC Meeting Minutes – May

Date: Wednesday, May 16th, 2018

Time: 7:00pm to 9:30pm

Location: St. Gregory School Staff Room

Meeting Attendees: Stephen Thomas, Marj Bridger, Christina Sachanowicz, Vanessa Thomas, Joe Pannozzo, Lisa Tarasca, Phil Vokins, Julie D’Aprile, Monika Boszormenyiova, Natasha Abramowitz, Maria Skinner, Lori Tenuta, Vita Perri, Jennifer Pyz, Diana Morrone, Celia Goncalves, Katrina Gabriel, Susan Rowlison, Lisa DiBattista

CSPC Member Regrets: Barbara Muron, Andria Dametto, Nataliya Arcidiacono, Edward Filippozzi, Marcia Boule

Meeting called by chair Stephen Thomas

Opening Prayer led by Principal Joe Pannozzo

Chairs Report led by Stephen Thomas

- Swim meet was successful, great feedback and a big thank you to the swim committee for making such a huge event possible
- Please be mindful of CSPC room (attached to main office) if items are stored in it please make sure they are organized and put away
- Protective Padding/Safety Gym Mats Update – Marj and Christina met with the Physical Education teachers to discuss the gym mats. Their recommendation is that the full coverage is done, for added safety and long term use, for a total of \$12,300.05. The council in October has already voted on \$2,379.00. The remaining balance is \$9,921.05. Mr. Pannozzo has met with the executive council and has offered to cover half of the remaining amount from the board’s block budget. The vote would be for the remaining 50% which is \$4960. Stephen motions we vote to add this to the budget. Christina seconds it. The motion passes unanimously.
- Protective mats are deemed something that would be beneficial to help maximize the student’s potential during physical education but also during extracurricular sporting

activities. This would be an incentive to have board wide/city wide tournaments held at our school. Although this would increase student safety it is not specifically a safety issue; which is why the board will not cover the costs.

- Budget item for purchase of 100 chairs at \$3,277 is put to vote; this was discussed during the April meeting as a need for both the school and church (to borrow). Motion passes unanimously.

Principals Report – led by Mr. Panno

- Swim meet received great feedback – highly organized, one of the best meets the schools have seen
- New 3 year pastoral plan to start next September (we belong, we believe, we become)
- Catholic Education week kicked off last week
- Mental Health Awareness week last week as well
- Artucate was Thursday May 10 and a success
- Sacramental lunch Wednesday May 23
- FDK had a Mother's Day tea Friday May 11
- FDK Welcome to Kindergarten this Thursday May 24
- Grade 8 on year end trip May 23-25 – they are off to Montreal
- Thanks to CSPC for funds for water fountains they have been ordered
- ECO team for next year being created
- Track and Field meet last week; 90 students attended, 50 advanced to regional
- Boys and girls soccer teams started last week
- Golf team has begun grade 4-8
- Confirmation this weekend – spread through 3 masses
- Mr. Comella (Guidance counselor) Mr. Zinko and a third teacher (to be officially announced in June) are retiring – Maria Skinner will take the lead on purchasing books to be donated to library in their name – the books can be presented to them during the end of the year mass
- Thursday Sept 27 is proposed as next year's curriculum night

May 2018 Treasurer's Update

(See attached budget report)

- Vanessa Thomas motions to increase the bus and transportation from \$1500 to \$2000, Marj Bridger seconds the motion; it passes unanimously.

Special Presentation – Phil Vokins

(See attached PowerPoint)

- June 6th the grade 6 students will have an Intel led Robotics and Coding session

Subcommittee Updates

- Sewing Club - Maria Skinner would like to propose the council purchase sewing machines for the club to use and advance their skill sets (20 kids currently participate) the ask is for ten machines at about \$150 each machine plus some additional supplies for a total proposal of \$2000.00 to be voted on in June via email– 30 days from today (but to be purchased in September)
- Swim Meet: St. Gregory's finished 3rd overall. Improvements were made to the way the meet is run, marshalling was changed so hopefully that moves onto next year. Financials will be wrapped up for June presentation. Package needs to be out together for next year's school hosting the meet, St. Demetrius. **(Please see end of minutes for Swim Meet Acknowledgment and Breakdown)**

Additional Items Updates

- Jenn Pyz proposes a spend of \$8,200.00 to be allocated to next year's 2018/2019 Artist in the Class (specifically this year's Artist, Lisa DiBattista of Flint Designs) –ARTucate funds are usually allocated for this but because ARTucate was not a designated fundraiser this year it has no funds and this would be needed from the council's main budget. The proposal is not to spend this in till next year but to be voted on this year as Lisa's calendar is becoming full and if we want to secure her services there is time

sensitivity. More discussion to follow at next month's meeting and a potential vote in June (30 days after this official proposal)

- Proposed Sharing of School Fundraising Revenue Consultation has been sent out by the board – they would like feedback to gauge if the concept of schools board wide sharing their fundraising revenue would be accepted. Council asks administration to send out the email/survey to the parent community to fill out to allow St. Gregory's parent community to voice their opinions. The CSPC position is that St. Gregory's should not be mandated to revenue share and that there is a good chance if this passes than the volunteers and parent community would not try as hard to fundraise as they wouldn't know where the money is going. E-mail survey will be sent out to the parent community to complete should they want to, as well a survey on behalf of CSPC will be submitted by chair Stephen Thomas
- Christina proposes a spend of \$160 for insulated pizza bags for pizza lunch. Phil seconds, it passes unanimously
- Due to a very busy end of June it is asked that the June CSPC meeting be moved from June 20th to June 13th. There are no objections so new meeting date will be Wednesday June 13th at 7pm

Goodnight and meeting closed by Stephen Thomas



2017-18 TCDSI

St. Gregory Swim Meet Committee Update by Jennifer Pyz & Maria Skinner

Meet Managers: JENNIFER PYZ & MARIA SKINNER

- finished 3rd overall, by 2 points
- made some improvements and changes (ie Marshalling)
- feedback from Coaches – “Best Ever Meet” – very organized
- next steps – provide a summary of all aspects, and meet with next Host School, St. Demetrius

We would like to recognize each sub-committee Lead and hilites of their committee:

Program Guide Coordinator: CYNTHIA LI

- used computer program to make the program
- much back/forth with sponsors with the quality of their creatives – to give them the best look
- used many images from our logo contest in the program
- program was printed at the Board

Awards & Announcements Coordinator: MELANIE JONES

- hanging of medals display – display made by grade 5 student
- Special Olympians received GOLD medals
- ribbons from 4-8th placing sent to schools

Finance/Treasury Coordinator: VITA PERI/LORI TENUTA

- secret room to keep \$\$ safe throughout the weekend
- collected \$\$ frequently (with security)
- used square for caf and programs
- money deposited into account at end of each day
- final report coming in June

Facilities Coordinator: LISA BRANDON

- lots of back/forth with Olympium on planning
- very strict on capacity of people in stands and on deck

Meet T-shirts Coordinator: LISA NAWORYNSKI

- shirt sales did well – variety of emblems to choose from
- busy throughout the day

- used Fine Designs – who do many Swim Meets – we received 18% of their sales. Some orders are still coming in.

Administrator (secretary): LORI TENUTA

- helped with administrative – sending emails, preparing documents
- Meet weekend – helped with financials

Fundraising Coordinator: NATASHA ABRAMOWITZ/KATRINA GABRIEL

- includes sponsors, advertising in program and raffles
- lots of raffle prizes
- successful sponsorship and advertising
- some sponsors donated “goods” – ie: printer, ARENA, Tim Hortons, Sportsnet
- title sponsor – GIBSAN – wants to return next year

Food Services Coordinator: REBECCA SMITH

- no expenses from cafeteria
- everything donated from vendors and also tapped into the swim families
- included coffee bar and grill
- food for officials was donated
- made \$8000

Security & Safety Coordinator: STEVEN FRANCO

- thought this would be the biggest concern because of wristbands
- overall wristbands were well received – positive feedback with the stands not being overcrowded
- minor issues, that were quickly resolved

On Deck Volunteer Coordinator: KATHLEEN CAMPBELL

- organized 200+ volunteers from all the other schools – on deck, marshalling
- worked with high level officials/referees from Swim Ontario
- made changes to marshalling – worked well, and received many compliments

Off Deck Volunteer Coordinator: LARA ATTARDO

- organized 100+ volunteers from St. Gregory – “off” deck
- assigned volunteers to various committees
- Dori Falcone – worked with student volunteers who were looking for high school volunteer hours

Social Media/Web Master Coordinator: LUCY RAYMOND

- promoted sponsors
- provided information to coaches, swimmers, parents
- received positive feedback via facebook & twitter

Signage Design & Production: DIANA OLIVER

- printing done thru Bronze Sponsor

- everyone provided signage required – no hand-written signs/looked professional, and signage helped people to get around.
- class posters for each school was very well received – lots of positive feedback

Small touches were a hit!

- Class posters
- Making Waves tires display
- Calligraphy Club posters
- Oh Canada – kindergarten vocalist