

CSPC Meeting Minutes – March (FINAL)

Date: Wednesday, March 20, 2019

Time: 7:00pm to 8:30pm

Location: St. Gregory School Staff Room

Meeting Attendees:

CSPC Members: Marj Bridger, Christina Sachanowicz, Jessica Ferrari, Diana Morrone, Jennifer Pyz, Lori Tenuta, Julie D'Aprile, Alma Artenian, Monicka Boszormenyiova, Maria Skinner, Joe Pannozzo, Barb Muron

Other Attendees: Carlo Santaguida

CSPC Member Regrets: Vanessa Thomas, Antonietta Vetro, Phil Vokins, Melissa Lachman, Mert Guler, Lisa Tarasca, Susan Rowilson,

Meeting called by Co-Chairs Marj Bridger and Christina Sachanowicz

Opening Prayer led by Mr. Pannozzo

Chairs Report led by Marj Bridger and Christina Sachanowicz

- **Robotics in Class Update:** The first session took place in February in Ms. Micallef's class - two sessions took place in total. Unfortunately they did not go as well as hoped. There were a number of issues: presenters were late, equipment was not properly charged, presenters were not good teachers i.e. not good at presenting to kids, etc. It has been decided that we will look for different options going forward. As only two sessions were held, there remains unspent budget.
- **Anti Bullying Month Update:** Very successful with lots of activities incl. speakers, Family Skate in February. Presentation to Kids Help Line will take place on March 25th.

- Shrove Pancake Tuesday Update: Held on Tuesday March 5th - went very well, premixed batter helped a lot this year! Thanks to all the volunteers!
- Gym Bench Proposal Vote : Discussion held after review of financials - see below.

Principals Report - Mr. Panno

- Lots of Activities to report: Presentation in February for African Canadian History month, lots of extra curricular activities - Ski Trip Feb 28th, Junior W 5H, Jr. Soccer, Jr. Volleyball, Ice hockey, Anti Bullying Month activities, Me to We activities, Parent's Night, Extended French Night on Feb 28th, Water Fountains almost all installed - one more to go, Shrove Tuesday was great, Ash Wednesday Liturgy, Confessions on March 7/8, Chess Club winding up this Friday, SK/Grade 8 Grad pictures next week on Mar 27th, Big Apple Crunch next week on March 28th, Staffing process for next year starting - don't believe at this point that another portable will be required, Coed hockey team has been very successful, Girls hockey team is being put together Gr. 5-8, Robotics club starting next week for Gr. 5 and 6.

Vice-Principals Report - Mrs. Muron

- No additional items.

2017/2018 Financial Review Report - Carlo Santaguida

- Report presented by Carlo (see attached).
- Some suggestions incl. standardized expense form, which we can implement immediately. In addition, suggestion to have interim work done earlier in the Financial Review process

re: so that audited financials can be presented at AGM in September. **Action:** Jessica will develop new timeline and process and review with Carlo and then present to Council.

- Carlo has volunteered to do review for this fiscal year as well. Many thanks Carlo!

Treasurer's Update - Jessica

- February financials presented by Jessica (see attached) with some discussion on outstanding cheques.
- Review of b/s, and line items of revenue, expenses including discussion on Shrove Tuesday ask of \$500.00 which was supposed to have happened before event . This was voted on this evening and passed.
- Phys Ed Equipment budgeted for \$5650.00 is still to be submitted - Mr. Pannozzo will follow up. [It was determined subsequent to the meeting that approximately \$3700.00 has been spent to date against the previously agreed budget amount.]
- Gym benches Vote - as per prior meeting \$2000 plus HST ask - vote deferred to next meeting. [Subsequent to meeting, photos of gym benches which require replacement were provided and included below]



Subcommittee Updates

- Shrove Tuesday Update: See above
- Website Go Live Update (Julie D'Aprile) : Website was launched in February with positive feedback so far. There were some hiccups including needing to change domain name (which is paid for now for 10 years). If anyone has any suggestions for adding items - please send them forward. Process going forward discussed as follows: all requests to be routed to CSPC Secretary and Principal, with approval by Principal before being sent to Web Master. In addition, a suggestion put forward that Central Storage source for all CSPC files to be further explored.

Additional Items

- Possible Parent Volunteers to Monitor Church Parking Lot: this issue had been raised to Mr. Pannozzo. **Action:** Council is asking that concerns and suggestions that Parents have be brought to next CSPC meeting.
- Canopy Buy Update - Jen has confirmed size - **Action:** to be forwarded to Julie for updated pricing confirmation.
- Calligraphy Club Ask from Ms. Micallef for \$800.00 - CSPC would like some additional information before voting. **Action:** Mr. Pannozzo will request Ms. Micallef provide details to CSPC and will vote either via email or at next meeting. Will also ask Calligraphy club to assist with Grad certificates.
- Ice Machine Ask - new ice machine recently purchased for \$170. Asking for \$250.00 budget ask as Julie will look into more industrial ice machine- vote passed.
- Final big fundraising event for the year QSP kicks off on Friday with assemblies.

Next CSPC meeting is Wednesday April 17th, 2019 at 7pm in the staff room

Goodnight and meeting closed by Marj Bridger and Christina Sachanowicz

