

CSPC Meeting Minutes – May, 2020

Meeting Date: May 20, 2020

Time: 7pm – 8:30pm

Location: Zoom Video Meeting

Meeting Attendees:

Joe Panno
Christina Prete

Council Members:

Sebastian Spio-Garbrah
Jessica Ferrari
Phil Vokins
Kristina Beintner
Monika Boszormenyiova
Kathy Fenech
Marj Bridger
Diana Morrone
Jennifer Pyz
Maria Skinner
Christina Sachanowicz
Susan Rowlison
Vanessa Thomas
Celia Goncalves
Daniela Del Rosso

Attendees:

Joanna Rasowski
Ryan Vlasschaert
Julie D'Aprile

CSPC Member Regrets:

Lisa Tarasca
Stefanie Martino

Meeting called by Chair Sebastian Spio-Garbrah

Welcome by Phil Vokins – Intro to Zoom Video and Protocol

Opening Prayer - Led by Christina Prete

Item: Principal's Overview – Led by Mr. Pannozzo

Yesterday, the Education Minister announced that schools will be closed until June. Hoping to return in September. Distance learning will continue. Parents are encouraged to reach out to their teachers as necessary and make sure that their contact information is up to date. Please make sure to pick up blocked calls, as many teachers will be calling in this manner.

Mr. Pannozzo speaks to synchronous learning and striving towards normalizing this new learning experience. Learning methods at this time may include:

- Audio/video conferencing
- Real-time email correspondence
- Daily office hours to connect with teachers
- Discussion boards

Parents are encouraged to voice any questions or concerns directly with their children's teachers.

The School Board has been delivering devices for children who do not have access to them - 43 devices have been requested and 33 have already been shipped to the students. The remaining devices are outstanding because these particular requests were made just last week.

May and June activities and all permits have been cancelled.

Teachers are expected to provide feedback and check student work.

All students will be receiving a final report card.

Students' marks will not be negatively affected by the school closure.

Continuity is critical to transition into the next grade – every effort will be made to keep students engaged in learning.

In regards to students' belongings left at the school – the board is working on a plan to have parents access the school. Mr. Pannozzo will relay this information when it becomes available.

Graduation – Mr. Vennare and Mr. PannoZZo attended a Zoom meeting with the graduating class' parents. They are considering some dates in October for a possible graduation ceremony. They are working on a video to congratulate all the grade 8's, a banner to put outside the fence, and a few other ideas. Mr. Vennare is working on a grade 8 yearbook to be given as a gift to the students.

Maria Skinner: The type of learning that you are talking about, Mr. PannoZZo, google meetings, teachers calling, we really haven't seen any of that. Will that happen?

Mr. PannoZZo: Please speak to the teacher directly... this should have already happened. If there is no connection whatsoever with the teacher, then you must speak to them directly. You should have had some kind of connection with them thus far.

Jessica Ferrari: What is happening with First Holy Communion? Rescheduled?

Mr. PannoZZo: I have had no communication with Father Sean yet. Once I Have information, I will relay.

Monika Boszormenyiova: Can the teachers go on camera with the children?

Mr. PannoZZo: Video meetings are at their disposal and strongly encouraged, but it is at the teacher's discretion to do so in a Google Meet format. The Google Meet format is strongly encouraged, but not mandated.

Phil Vokins: Why is it not mandated to go on video with the kids?

Mr. PannoZZo: I don't know. Teachers must use their professional judgement.

Ryan Vlasschaert: The union is saying that the teachers are putting themselves in a vulnerable situation, so only the teachers that are comfortable with Google Meet are using it. It's up to whether or not the teacher feels comfortable using the live stream. But the teacher is only expected to use the methods that they are comfortable with to engage with the students as long as they are, in fact, communicating and engaging with them.

Christina Sachanowicz: What will the class breakdowns look like next year?

Mr. PannoZZo:

- (4) FDK classes at 29 students
- (1) SK/1 at 20 students
- (3) grade 1 at 20 students
- (1) 1/2 split at 20 students
- (3) grade 2 at 20 students
- (1) 2/3 split at 20 students
- (3) grade 3 at 20 students
- (1) 3/4 split at 23 students
- (2) grade 4 at 30 students
- (2) grade 5 at 30 students

- (2) grade 6 at 22 students
- (1) grade 7 at 29 students
- (1) 7/8 split at 29 students
- (1) grade 8 at 29 students

Extended French

- (1) grade 5 at 31 students
- (1) grade 6 at 28 students
- (1) grade 7 at 31 students
- (1) grade 8 at 21 students

12 students are on the waitlist for FDK. Some registered a day late or moved into the area after registration.

Maria Skinner: Is there any way that you can ask the teachers to reach out and set up a Google Meet to connect with the children? So that the kids can see their classmates.

Mr. Pannozzo: Noted

Item: Overview of Financials – Led by Jessica Ferrari and Maria Skinner

Prepayment on the pizza lunch and subway lunch was \$51,000, now adjusted to just shy of \$30,000.

Artucate received \$500 for donations so far and wants to use this money for the arts next year.

Jennifer Pyz: Was talking with Lisa and Deanna who are the leads for Artucate. They say the people who donated money for Artucate have agreed to leave the money with the school for next year.

Jessica Ferrari: Expenditures....

- Artist in the classroom, budget is now \$3,672.50 - no more spending for the rest of the year.
- Artucate – now \$0. **Jennifer Pyz:** we cannot go straight to zero on this, there may have already been some expenditures, please use about \$300 as an estimate on the Artucate expenditures for now.
- Bricks - \$350
- Buses and Transportation - \$898.35
- Chess Club - \$1300
- Classroom Literacy maxed out at \$3002.80
- Drama maxed out at \$1000
- Graduation awards - \$550
- Grade 8 Grad - \$1000

- SK Grad - \$1000 **Christina Sachanowicz**: There will be no SK grad this year. **Monika Boszormenyiova**: Can we do something small for them in the new year? **Mr. Panno**: Yes, we can do something small for them. **Jessica Ferrari**: adjusting SK grad down to \$185 already spent.
- Hat - \$218.63
- Pizza and Subway fees - \$1587.96
- Robotics club already spent
- Sacramental lunch - \$0
- School team uniforms already spent
- Website hosting - \$500
- Scientist in the school - \$3895
- Shrove Tuesday maxed out at \$106.97
- Teacher allocation... left as original amount, waiting for some teachers to send in their expenses.
- Teacher appreciation lunch - \$700, adjusted to \$0
- Sewing Studio - \$5000, adjusted to \$0
- Front yard naturalization – not in the cards for this year. Adjusted to \$0
- Gym sound system - \$2500, adjusted to \$0
- Phys ed repair and replace stays at \$2000 – gym supplies were already ordered

We had budgeted a surplus of \$18,000, and now we have a surplus of \$30,000.

Is council in agreement with all the changes above? **Council votes yes.**

Would anyone like to object to the financial changes above? **No council members object.**

Phil Vokins and Sebastian Spio-Garbrah: without any objection budget can be revised.

Also, council agrees to earmark the \$500 in Artucate donations for next year.

Following the CSPC meeting, Jennifer Pyz confirms that Artucate raised \$1050 in donations, which will be carried over, as donors do not wish to have their funds returned. It is the recommendation from the Artucate committee that the \$1050 be used for “the Arts” in the 2020-21 school year.

Item: Hot Lunch Refunds – Christina Sachanowicz

Julie D’Aprile and Joanna Rasowski have joined the meeting to discuss this item.

There are 300 accounts in the hot lunch program (Subway and pizza lunch) There are \$89-\$120 on average outstanding for each account. Grade 8’s must be refunded.

Should council issue either a refund or credit? It would be 331 cheques to give everyone a refund. **Julie D’Aprile**: just the Grade 8 parents alone are \$3700 that need to be refunded.

Maria Skinner: How did the parents pay for the hot lunches?

Julie D'Aprile: Pay pal – it's too much work to pay out everything back to the parents.

Phil Vokins: Most of the council seems to agree (via chat on Zoom) that a refund can be offered where needed, but better to keep as credit for next year.

Celia Goncalves: Catering for Kids – will that be automatically credited?

Monika Boszormenyiova – Catering for Kids will refund the grade 8 parents and everyone else will be credited for next year.

Celia Goncalves: It may make it easier to align the Subway and Pizza and Catering for Kids all with the same procedure. It would not make sense to have two different processes.

Christina Sachanowicz: Pizza and Subway lunch has already been credited. Let's let the parents know the credit has been processed. Anyone in need of a refund can email the council and request it.

Julie D'Aprile: In the past, we've always said that people can carry over their credit to the next year. No parent has every complained about the procedure.

Phil Vokins: It would certainly be an administrative nightmare to offer money back. So, refund the grade 8's and tell everyone else they are getting a credit.

Sebastian Spio-Gabrah: Yes, grade 8's will get a refund and everyone else will get a credit. Yes, that is the easiest thing to do.

Jennifer Pyz: We must also refund anyone not returning to school in September.

Maria Skinner: Since we really don't know what school is going to be like in September, can we wait until the end of June to see what happens? Because if school is heavily modified going into September, then people may want their money back.

Sebastian Spio-Gabrah: It is more likely that people will ask for their money to be refunded if they are given the option – this will be an enormous logistical challenge. Sebastian put this issue to a vote as follows:

- Option A – refund money to Grade 8 students and everyone else will be credited, anyone with particular financial hardship can apply for a refund.
- Option B – give everyone the option to either credit or refund their money. Please note that this option will result in a tremendous amount of clerical work that will have to be divided amongst council members.

Council votes in favour of Option A.

Item - AOB

Phil Vokins: Asks council to make sure that they approve the meeting minutes in a timely fashion. The minutes for the last meeting were never approved.

Kristina Beintner: tables motion for council members to verbally approve minutes from last meeting - 10 approvals. ***Motion approved.***

Next Council Meeting – June 17

Mr. Pannozzo: Thank you for the meeting. If any parents have any questions or concerns, please email me and keep in touch.

Meeting Closed by Phil Vokins and Sebastian Spio-Gabrah